Primary/Originating Sponsor Data Entry Guidance

The primary sponsor (i.e. originating) is the funder that is upstream of the entity directly giving money to MU. Enter the primary sponsor when this funder is different/known, *especially* if another university is listed as the sponsor.

Leave blank if direct sponsor is the original source of funds.

At time of award, the primary sponsor will *backfill and replace* this data field on the proposal side. If you didn't know primary sponsor at time of proposal, that's ok – just be sure to notify SPA at time of award so that this backfill can occur.

FAQs

Q1. What if direct sponsor = nonprofit and we don't know upstream (i.e. donors) or there are multiple upstream sources? Leave primary sponsor blank and use nonprofit as sponsor.

Q2. If the sponsor is NIH, do we need to list HHS as the primary sponsor? Another example: sponsor is NIFA. Does USDA need to be selected as well for primary? No. Just use the most granular (detailed) known entity that is available to be selected in PS as the direct sponsor.

Q3. If the sponsor is the state (e.g. MO dept of transportation) and the primary sponsor is federal (US dept of transportation) do both need to be listed? Yes, if you know the upstream funder, please put it in. You may not always know and that's ok to leave blank in this case. You might know it is federal but are not sure exactly what agency. In this case, you can leave the primary blank as well.

Questions? Reach out to SPA or Research Analytics.

Research, Innovation & Impact
University of Missouri

Updated 3.27.2024