



PeopleSoft Proposal Types

The Proposal Type is selected during creation of the Electronic Proposal Signature Routing Sheet (ePSRS) in PeopleSoft and is used in sponsored projects and research analytics reporting.

Type	Description	Examples	Included in Reporting?	ePSRS needed?
Pre-Proposal ^①	A brief concept or outline of the proposed work prior to the submission of a full proposal, when required to be submitted by an AOR, or requiring a budget to be included. Sometimes referred to as white papers, pre-applications, preliminary proposals, letters of intent, or phase one proposal.	NSF Pre-Proposal, DOE Concept Paper	N	Depends
New	A proposal submitted to a sponsor for the first time for consideration by a potential sponsor, can be competitive, non-competitive, or a straight to award/contract.	Most Proposals will be this type. Federal proposals not previously submitted, awards received for which there is no proposal or prior year of funding on record.	Y	Yes
Supplemental	A proposal submitted to a sponsor to request additional funding for an award already funded, to increase or broaden the scope of work (during the existing period of performance), or an addition to funding during the period of performance, typically via a solicitation or funding opportunity.	Diversity Supplements, REU Supplements, Equipment Supplements,	Y	Yes
Continuation ^①	A multi-year project in which all budget years were requested in the original proposal, but the budget is awarded annually upon submission of a non-competing continuation application and/or an accepted progress report. Also includes when a new proposal and project number is required due to restrictions on carryover of funds from one year to the next, due to an existing award being issued under a new funding source, or for additional funds received that have not been proposed via a supplement application.	HRSA or SAMHSA Non-Competing Continuations, T32 which carryover is not automatic, multiple funding sources require a new ePSRS to be generated to track CFDA. Use this type of Proposal if an ePSRS is used to gather approvals for funds that were not proposed and are being added to an existing award.	N	Depends
Resubmission	The revision of an originally submitted proposal which was declined/unfunded, usually incorporating feedback from sponsor reviewers for consideration by the external sponsor.	NIH resubmission	Y	Yes
Renewal	A proposal submitted to a sponsor to request additional funding for an award previously funded, to increase or broaden the scope of work and add an additional period of performance or extend the period of performance.	State of Missouri annual contracts NIH Competing Renewal Proposal	Y	Yes

^①Not counted in sponsored project metrics