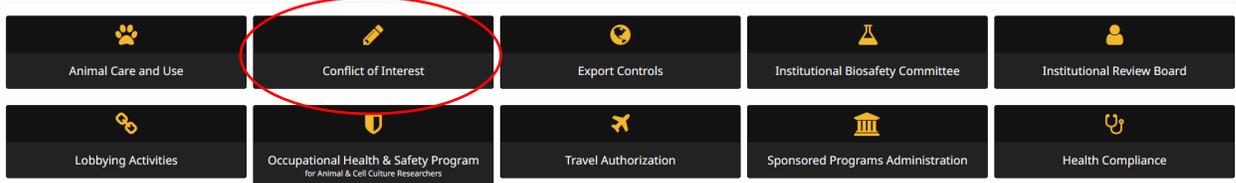


# CITI Instructions – COI Training

1. Log into [eCompliance](#), select the **Conflict of Interest** module, and then select **Conflict of Interest Training** on the right side of the page.

## All modules



## Conflict of Interest/Conflict of Commitment Disclosure Form

The University of Missouri recognizes that external activities congruent with the professional expertise of faculty and staff consistent with the mission of the affiliated department can enhance professional development of the employee and enrich the academic experiences of students. However, the primary professional allegiance of the employee must be, both in fact and in perception, to the university, and the primary commitment of the employee's time and intellectual energies must be devoted to the education, research/scholarship, service, and outreach programs of the University of Missouri. While external activities are encouraged, the integrity of the institution and of the research conducted by individual faculty, staff and students depends on a high degree of transparency and appropriate oversight of relationships with outside entities.

This Disclosure Form is utilized for several purposes including but not limited to management of actual or perceived conflicts of interest or commitment. Additionally, it allows for the review, approval, and management of outside teaching, consulting, and overlapping business activities.

**BEFORE** an Employee engages outside activities, a disclosure **MUST** be filed in accordance with the [Collected Rule 330.015](#), the [University of Missouri's Conflict of Interest & Conflict of Commitment Policy](#), and the [MU Financial Conflict of Interest Policy](#), and the chairperson/supervisor and Dean/director must approve or disapprove and if applicable such activity must be Managed. The disclosure form captures information that is required to be disclosed under the policies.

## Contact the COI Office

If you have any questions regarding COI forms or training please [contact us](#).

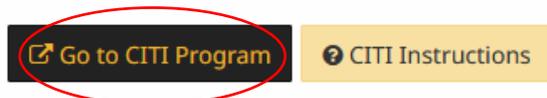
## Training

### Conflict of Interest Training

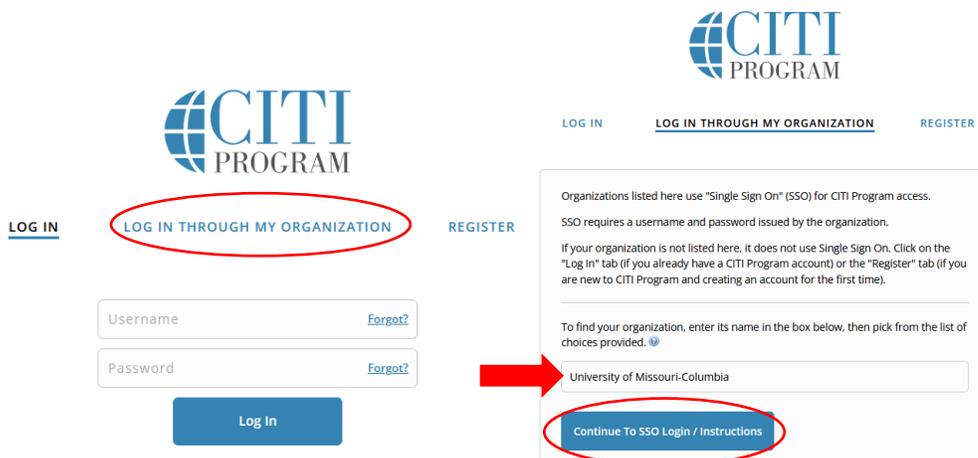
✓ Completed on 06/20/2024 Expires on 06/20/2028  
[Access Conflict of Interest Training](#)

2. Select **Go to CITI Program**.

## COI Training



3. Select **Login Through My Organization**, enter *"University of Missouri-Columbia"*, and select **Continue to SSO Login**.



For External users new to CITI, create an account with the affiliated institution selected as University of Missouri-Columbia.

4. Register for the COI Training course:

A. Select **My Courses** in the top menu bar and then scroll down and select **View Courses**.



Institutional Courses

Institutional Courses are available to learners who have an affiliation with one or more subscribing institutions. If an institution with which you are affiliated is not listed, you may want to [add an affiliation](#). If you are no longer associated with a listed institution, you may want to [remove an affiliation](#).

University of Missouri-Columbia

View Courses

Would you like to affiliate with another Institution?

Add Affiliation

Would you like to remove an existing affiliation?

Remove Affiliation

B. Scroll down to the Learner Tools section and select **Add a Course**.



C. Scroll down, select the **Conflicts of Interest** course, and click **Submit**.

Question 2

Additional Course Selection List

Review the course offerings below and make the appropriate selections to be enrolled in the courses you are required to complete. If you are unsure of which courses to select, please reach out to your organization/IRB directly.

- Responsible Conduct of Research (RCR)
- Conflicts of Interest (COI)** ←
- OMP/PHS/NSF Compliance
- PHS/NSF Compliance
- Information Privacy Security (IPS)
- FDA Inspections: From Site Preparation to Response
- Limited Research Workers
- Export Controls
- Clinical Research Coordinator (CRC)

Submit

5. The course should appear under **Courses Ready to Begin**. To initiate the course, select **Start**. (Should you need to take a break and later resume the training module, it will be listed under **Active Courses** the next time you login.)

## Courses Ready to Begin

[Learner Tools](#)

University of Missouri-Columbia

**Conflicts of Interest**  
Stage 1 – Basic Course

0 / 2 modules completed

Start Now

For additional questions regarding COI training, email [muresearchcoioffice@missouri.edu](mailto:muresearchcoioffice@missouri.edu).